

## **Adult Access Only Restricted Areas**

Class Draft: August 8, 2024

Idaho Statutes 18-1513 through 18-1517B require Idaho public libraries to establish "Adult Access Only" areas that are not accessible to minors. These are the areas where "materials harmful to minors" must be relocated, per Idaho Statutes 18-1513 through 18-1517B: "... to relocate the material harmful to minors to an area with adult access only." This policy regulates establishment and operation of such areas. Only CLN patrons with 18 and over adult cards shall be granted access to these areas.

### **Adult Access Only Restricted Area Requirements**

1. Such areas shall be designed as a lockable room, closet or cabinet, such that its contents are not observable from outside the area.
2. Such areas shall be locked and inaccessible to CLN patrons who have not been granted access with an Adult Open Access library card.
3. Adult Open Access library cards shall be issued to all new patrons 18 and over as a replacement for previous standard CLN library cards. Patrons under the age of 30 will be asked for government issued photo ID for proof of age when signing up an Adult Open Access library card.
4. Access to Adult Access Only areas shall be granted by requesting a key to the area at the front desk. A key shall be provided by staff after visually verifying the patron's adult library card, having the patron print and sign their name, and write in their library card and key number in the log book. The key checkout time and date shall also be recorded in the log book. The key return time shall be entered in the log book upon return of the key, closing out the entry with the receiving staff member name and CLN employee number.

5. Adult Access Only entrances can be monitored with a video recording camera as an option if security cameras are already present in the library. As security camera systems are installed in CLN libraries, one camera shall be allocated to monitor the entrance of the Adult Access Only entrances.
6. Adult Access Only areas can be established with door locks controlled by wireless card access if the upgrades are included in the CLN budget.
7. Minor Open Access library cards cannot be used to gain entrance to the Adult Access Only areas in the CLN libraries. The Minor Open Access library cards shall be a different color than the Adult Open Access library cards.

### **Adult Access Only Restricted Area Material Content**

1. All material in each CLN library that meets the definitions of "obscene materials" or "materials harmful to minors" enumerated in Idaho Statutes 18-1513 through 18-1517B shall be placed and cataloged within the Adult Access Only area established for each CLN library facility. These types of materials are defined as follows:
  - a. Obscene Materials is defined in Idaho Statute 18-1514
  - b. Material Harmful to Minors is defined in Idaho Statute 18-1515
  - c. Harmful to Minors materials is also defined in Idaho Statute 18-1517B
2. All such harmful materials in a CLN library, whether written or marketed toward minors or adults, shall be located in the library's Adult Access Only Restricted Area.
3. Any material that is determined to require relocation per Idaho Statute 18-1517B (3)(b) shall be placed and cataloged in the Adult Access Only Restricted Area.
4. Materials is defined in 18-1517B (2) (a) and (b), as well as the definition of materials listed in the CLN Materials Selection and Acquisition Policy: "Material" means any book, magazine, newspaper, pamphlet, poster, print, picture, figure, image, description, motion picture, film, record, recording tape, CD-ROM disk, magnetic disk memory, magnetic tape memory, video tape, or other media, or any down-loadable or on-line digital content.

### **Implementation Schedule**

Each CLN library facility shall create an Adult Access Only Restricted Area as defined in this policy, within three months from the date of board approval of this policy.

All "open access" library cards issued to minors shall be revoked and recalled immediately.

New "Minor Open Access" cards may be issued to minors, with parental approval, after the Adult Access Only Restricted Areas have been created and secured in all CLN libraries.

### **Review of Policy**

This policy will be reviewed and revised every three years or updated as necessary.  
Approved by the Community Library Network Board of Trustees, xxx xx, 2024.